

Appendix G

TRACS Voucher Acknowledgment & Status Messages and Codes..... G-1

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Appendix G: TRACS Voucher Acknowledgment & Status Messages and Codes

With the implementation of the TRACS Voucher/Payment System, TRACS introduced messages intended to keep the owners and management agents informed of the status of their vouchers as they work their way through the HUD accounting and funds distribution systems. Vouchers eligible for payment through TRACS are sent to HUD's Line of Credit Control System (LOCCS) where they must pass through HUD's accounting controls. Vouchers that are accepted for payment by LOCCS are staged, starting approximately 10 days before the end of the month, and sent to Treasury for direct deposit into the bank account of record in LOCCS. LOCCS responds to each nightly transmission from TRACS by returning to TRACS status codes indicating the types of discrepancies LOCCS may have discovered. If LOCCS finds no discrepancies, it will send a payment acknowledgment to TRACS at the time the voucher is staged for payment by Treasury.

TRACS acknowledges every voucher that passes the edits and is recorded in the Voucher database. The acknowledgment messages returned to the owner or management agent provide the TRACS generated Voucher ID for the submission, which must be used to correct the voucher or delete it from TRACS. The acknowledgment also states if the voucher was submitted for payment or submitted to TRACS for non-payment activity by TRACS. Vouchers without errors or discrepancies are submitted for payment to LOCCS by TRACS.

As LOCCS informs TRACS of the status of the vouchers, TRACS sends messages to the owners and management agents advising them of the voucher status and provides guidance on the actions the owners and management agents may take to avoid delays in payment. When LOCCS sends the voucher to Treasury for payment, TRACS is informed. TRACS, in turn, informs the owner or management agent with a message containing the amount of the payment and the estimated payment date.

Part 1: TRACS Voucher Acknowledgment Messages and Codes

Code	Condition	Description
VA001	Voucher accepted by TRACS and sent to LOCCS for payment	THE GENERATED VOUCHER ID FOR (yr-mo): yymmnnnnnn VOUCHER AMOUNT SUBMITTED FOR PAYMENT: nnnnnnnn
VA002	Voucher accepted by TRACS but not sent for payment.	THE GENERATED VOUCHER ID FOR (yr-mo): yymmnnnnnn VOUCHER AMOUNT SUBMITTED TO TRACS: nnnnnnnn
VA004	Corrected Voucher accepted by TRACS but not sent for payment.	VOUCHER ID IS: yymmnnnnnn CORRECTED VOUCHER AMOUNT SUBMITTED FOR PAYMENT: nnnnnnnn
VA005	Delete Voucher from TRACS.	VOUCHER DELETE TRANSACTION PROCESSED FOR VOUCHER ID: yymmnnnnnn

Part 2: TRACS Voucher/Payment Status Messages and Codes

Code	Description	Recommended Action
VSC50	VOUCHER BEING CORRECTED IS NOT IN LOCCS. CORRECTION REJECTED.	If a voucher with this date had been previously submitted, review voucher status messages received since the original submission for a LOCCS rejection. After problem is corrected, resubmit voucher as a correction. If no previous voucher with this date has been submitted, submit the voucher as an original for the voucher date.
VSC51	VOUCHER HAS BEEN SENT TO TREASUREY FOR PAYMENT. CORRECTION REJECTED.	The voucher correction was received after the original voucher had sent for payment by LOCCS. Enter adjustment on next voucher.
VSD50	Status Code: VSD50 VOUCHER BEING DELETED IS NOT IN LOCCS. DELETION REJECTED. Voucher ID:	The corrected voucher may be resubmitted as a correction.
VSD51	Status Code: VSD51 VOUCHER HAS BEEN SENT TO TREASUREY FOR PAYMENT. DELETION REJECTED. Voucher ID:	The voucher deletion was received after voucher had been sent to LOCCS for payment. Enter adjustment on the next voucher.
VSLIC	Status Code: VSLIC LOCCS INITIATED PAYMENT CANCELLATION. Voucher ID: User Name:	For direction, contact the HUD Office that authorizes your payment. Resubmit as a correction after resolving the issue that caused the cancellation.

Part 2: TRACS Voucher/Payment Status Messages and Codes

Code	Description	Recommended Action
VSP00	<p>Status Code: VSP00</p> <p>VOUCHER HAS BEEN SENT TO TREASUREY FOR PAYMENT.</p> <p>Voucher ID:</p> <p>Estimated Pay Date:</p> <p>Amount Paid:</p> <p>Offset Amount:</p> <p>Payee TIN:</p> <p>Payee Name:</p>	None.
VSR22	<p>Status Code: VSR22</p> <p>PROJECT/CONTRACT NUMBER IS NOT IN LOCCS.</p> <p>Voucher ID:</p>	For direction, contact the HUD Office that authorizes your payment. Resubmit voucher as a correction after the project/contract number issue is resolved.
VSR24	<p>Status Code: VSR24</p> <p>PERIOD COVERED BY THE VOUCHER IS INVALID</p> <p>Voucher ID:</p>	After rechecking the voucher period submitted, resubmit voucher as a correction. If no error is apparent, contact the HUD Office that authorizes your payment for direction.

Part 2: TRACS Voucher/Payment Status Messages and Codes

Code	Description	Recommended Action
VSR25	Status Code: VSR25 SCHEDULED PAYMENT DATE IS INVALID. Voucher ID:	Recheck the MAT30 submitted. If no error is apparent, contact the HUD Office that authorizes your payment for direction.
VSR26	Status Code: VSR26 PAYMENT ON VOUCHER IS PENDING FUNDING ACTION FOR INSUFFICIENT FUNDS. Voucher ID:	For direction, contact the HUD office that authorizes your payment.
VSR27	Status Code: VSR27 PAYMENT THROUGH TRACS DENIED. PAID THROUGH ACC. Voucher ID:	For direction, contact the HUD Field Office that authorizes your payment. The Field Office will have either the LOCCS or TRACS records corrected. Resubmit voucher as a correction after the appropriate correction has been effected.
VSR30	Status Code: VSR30 PAYMENT DENIED. REJECTED BY REVIEWER. Voucher ID:	For direction, contact the Voucher Processing Hub 1-800-526-8174. Payment request exceeded threshold or the payment was suspended.
VSR31	Status Code: VSR31 PAYMENT ON HOLD PENDING REVIEW. Voucher ID:	FAX voucher to HUD FMC at 816-426-6174.

Part 2: TRACS Voucher/Payment Status Messages and Codes

Code	Description	Recommended Action
VSR32	Status Code: VSR32 PAYMENT DENIED. NO PAYMENT INFORMATION IN LOCCS. Voucher ID:	For direction, contact the local Field Office. Resubmit as a correction after payment data issue is resolved.
VSR33	Status Code: VSR33 VOUCHER SUSPENDED. PAYMENT ON HOLD UNTIL SUSPENSION CANCELLED. Voucher ID:	Contact the HUD Office that authorizes your payment to confirm the payment status. No action required from owner/agent other than resolving the issue that caused the suspension.
VSR34	Status Code: VSR34 PAYMENT REQUEST RETURNED BY TREASURY. REQUEST WILL BE RESCHEDULED FOR PAYMENT. Voucher ID:	Contact the HUD Office that authorizes your payment to confirm the payment status. LOCCS will resubmit to Treasury after error condition is resolved. No action required from owner/agent.
VSR35	Status Code: VSR35 PAYMENT REQUEST RETURNED BY TREASURY. VERIFY BANK INFORMATION WITH HUD ACCOUNTING OFFICE. Voucher ID:	Contact the HUD Office that authorizes your payment. Resubmit voucher as a correction after resolving the issue that caused the rejection.

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Code	Description	Recommended Action
VSR40	Status Code: VSR40 VOUCHER FOR PERIOD COVERED HAS ALREADY BEEN PAID OR IS SCHEDULED FOR PAYMENT. Voucher ID:	No action required if submission was a voucher that had been previously paid.
VSR41	Status Code: VSR41 PAYMENT ON VOUCHER IS PENDING CONTRACT RENEWAL IN LOCCS. Voucher ID:	For direction, contact the HUD office that authorizes your payment.
VSR42	PAYMENT DENIED. MANUAL TAX ID, PROGRAM AREA OR PROJECT SUSPENSION.	Contact your local Field Office. When situation resolved, resubmit voucher as a correction.
VSR90	PAYMENT DENIED BY LOCCS.	Contact your local Field Office. When situation resolved, resubmit voucher as a correction.
VST01	PAYMENT ON VOUCHER IS PENDING COMPLETION OF OMHAR RENT REVIEW.	For direction, contact the HUD office that authorizes your payment.
VST02	PAYMENT ON VOUCHER IS PENDING REVIEW OF TENANT DATA SUBMISSIONS.	For direction, contact the HUD office that authorizes your payment.
VST03	PAYMENT ON VOUCHER IS PENDING REVIEW OF TENANT RECERTIFICATION SUBMISSIONS.	For direction, contact the HUD office that authorizes your payment.
VST04	PAYMENT ON VOUCHER IS PENDING OWNER'S MITIGATION OF EHS VIOLATIONS.	For direction, contact the HUD office that authorizes your payment.

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Code	Description	Recommended Action
VST05	FAX VOUCHER TO (816) 426-6174 FOR PAYMENT. A MAILED VOUCHER WILL NOT BE PAID.	Payment on voucher is pending review. No threshold amount available.
VST30	PAYMENT DENIED. VOUCHER WAS REJECTED BY REVIEWER.	For direction, contact the HUD office that authorizes your payment.
VST31	FAX VOUCHER TO (816) 426-6174 FOR PAYMENT. A MAILED VOUCHER WILL NOT BE PAID.	Voucher referred to HUD FMC for review. Fax voucher to (816) 426-6174.
VST41	PAYMENT ON VOUCHER IS PENDING CONTRACT RENEWAL IN TRACS.	For direction, contact the HUD office that authorizes your payment.
VST43	VOUCHER CANCELLED IN LOCCS. SUBSIDY PERIOD WILL BE PAID FOR BY YOUR CONTRACT ADMINISTRATOR.	For direction, contact the HUD office that authorizes your payment.